

P.O. Box 565  
Stockbridge, MI 49285  
(517) 851-9362

Mechanical Permit #: \_\_\_\_\_  
(Office Use)  
Application Date: \_\_\_\_\_  
(Office Use)

Mechanical Inspector: Tim Basore  
Ordinance No. 216 to Regulate Mechanical Inspections

**Location of Work:** \_\_\_\_\_  
Job Address  
\_\_\_\_\_  
Nearest Intersection

**Contractor:** \_\_\_\_\_  
Name License Number  
\_\_\_\_\_  
Contractor's address City Phone Number Fax Number

**Best Contact Phone Number &E-mail:** \_\_\_\_\_

**Property Owner:** \_\_\_\_\_  
Name Phone Number  
Address: \_\_\_\_\_  
Home Address City State Zip

**Building Use: Check appropriate box**

Residential	New	Existing	Addition	Alteration
Non-residential	New	Existing	Addition	Alteration

\* required inspections

**MECHANICAL INSPECTIONS REQUESTED**

**Note:** New Home and Modular permits are \$195.00 plus administration fee. This includes up to 3 inspections. LPG permits are \$65.00 each plus the administration fee of \$60.00. This includes 1 inspection. Additional, individual or failed inspections are \$65.00 each. *Commercial inspections are \$75.00 per inspection, and \$75.00 for additional or failed inspections. If any additional inspections are needed or any inspections fail, you are responsible for any additional fees.*

**Please make checks payable to Stockbridge Township.**

_____*Residential Rough Inspection	____Air Condition Units (Each)	____Oil Burners (Each)
____*Gas Test	____LPG Tanks & Line	____Fireplace "Rough"
____*Residential Final Inspection	____Underground Inspection	____Fireplace "Final"
____Residential Boiler	____Gas Burning (Each)	<b>\$60. Administration Fee</b>
____Other	____Commercial inspection (s)	<b>TOTAL:</b>

# Mechanical Permit Application

Permit Number: \_\_\_\_\_  
(Office Use)

Pursuant to Public Action 135 of 1989, a Building Department Permit Application must be filled out COMPLETELY.

Tax ID #: \_\_\_\_\_ Homeowner Exempt: \_\_\_\_\_ On File: \_\_\_\_\_

MESC #: \_\_\_\_\_ Workers Comp. Carrier: \_\_\_\_\_

Section 23a of the State Construction Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125, 1523a of the Michigan Compiled Laws. Prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on residential building or a residential structure. Violators of Section 23a are subject to civil fines.

Applicant Signature:

\_\_\_\_\_  
Signature of Licensee or Homeowner (Homeowner must also sign affidavit below)

Homeowner Affidavit:

I hereby certify **I (myself)** shall install the mechanical work described on this permit application in **my own home** in which I am living or about to occupy. All work shall be installed in accordance with the State Mechanical Code and or put into operation until it has been **inspected** and **approved** by Stockbridge Village Mechanical Inspector, **NO work shall be concealed**. I will cooperate with the Stockbridge Village Mechanical Inspector and assume the responsibility to arrange for necessary inspections.

\_\_\_\_\_  
Signature of homeowner

Fee Clarifications: Fireplace

RE: fireplace installation. Each will require a rough and final inspection.

Instructions for completing an application

**GENERAL:** Mechanical work shall not be started until the application for permit has been filed with the Stockbridge Village Building Department. All work shall conform to the State Mechanical Code. **No work shall be concealed until it has been inspected.** Contact the inspector directly and provide as much advance notice as possible when ready for an inspection. The inspector will need the job location and permit number.

**EXPIRATION OF PERMIT:** A permit remains valid as long as work is progressing and inspections are requested and conducted within the first year of issuance. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION.**

**WHERE TO SUBMIT:** The Stockbridge Village Building Department is responsible for enforcement of The State Mechanical Code for Stockbridge Village. The Stockbridge Village Building Department is located and executed by Stockbridge Township at 125 S. Clinton St. in the Township Hall. Office hours are 9 a.m. to 12 p.m., Monday through Friday. Please feel free to call (517) 851-9362 for questions or concerns.

The Stockbridge Village Building Department does not discriminate against any individual or group because of race, age, national origin, color, marital status, disability or political beliefs.