

P.O. Box 565  
 Stockbridge, MI 49285  
 517-851-9362  
 Inspector: Dwight Crow (517) 851-7766  
 Article XIV, Sec. 14.36 to Regulate Driveways over 100 ft.

DW- \_\_\_\_\_  
 (Office Use)

Z- \_\_\_\_\_  
 (Office Use)

Application Date: \_\_\_\_\_  
 (Office Use)

**Location of Work:** \_\_\_\_\_  
 Job Address \_\_\_\_\_  
 Nearest Intersection \_\_\_\_\_

**Contractor:** \_\_\_\_\_  
 Name \_\_\_\_\_ License Number \_\_\_\_\_  
 Contractor's address \_\_\_\_\_ City \_\_\_\_\_ Phone Number \_\_\_\_\_

**Property Owner:** \_\_\_\_\_  
 Name \_\_\_\_\_ Phone Number \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Home Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Property Identification # 33-16-16 - \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Length of Driveway: \_\_\_\_\_

**Building Use the drive will service:** Residential \_\_\_\_\_ Non-Residential \_\_\_\_\_ Commercial \_\_\_\_\_

**Required Inspections:**  
 \_\_\_\_\_ Plan Review      \_\_\_\_\_ 1st Initial Cut      \_\_\_\_\_ 2nd Cut      \_\_\_\_\_ Final

**\*\*Initially we charge for 3 inspections. If any inspections fail, or if any additional inspections take place, you will be charged for them.**

OFFICE USE ONLY			
Service description:	Fees Paid Yes/ NO	Type of payment	Inspection Fees: 3 @ \$35 each inspection
		Cash	Plan Review
		Check #	Administrative Fee
Notes:			TOTAL FEE DUE: \$ 155.00



# Driveway Permit Application

Permit Number: \_\_\_\_\_  
(Office Use)

Pursuant to Public Action 135 of 1989, All Building Department Permit Applications must be filled out completely.

## Applicant Signature:

Section 23a of the State Construction Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125, 1523a of the Michigan Compiled Laws. Prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on residential building or a residential structure. Violators of Section 23a are subject to civil fines.

X

\_\_\_\_\_  
Signature of Contractor or Homeowner (Homeowner must sign affidavit below, if homeowner is installer)

## Homeowner Affidavit:

I hereby certify I (myself) shall install the Driveway work described on this permit application at my own property serving my own home in which I am living or about to occupy. All work shall be installed in accordance with the Stockbridge Township ordinance #204. **NO work shall be concealed.** I will cooperate with the Stockbridge Township Driveway Inspector and assume the responsibility to arrange for necessary inspections.

X

\_\_\_\_\_  
Signature of homeowner

## Instructions for completing an application

**GENERAL:** Driveway work shall not be started until the application for permit has been filed with the Stockbridge Township Building Department. All installations must conform to Stockbridge Township ordinance #204 and with State and County guidelines for egress and ingress. **No work shall be concealed until it has been inspected.** The telephone number for the inspector will be provided on the permit form. When ready for an inspection, call the inspector provided as much advance notice as possible. The inspector will need the job location and permit number.

**EXPIRATION OF PERMIT:** A permit remains valid as long as work is progressing and inspections are requested and conducted within the first year of issuance. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION CANCELLED PERMITS CANNOT BE REFUNDED OR REINSTATED.**

**WHERE TO SUBMIT:** The Stockbridge Township Building Department is responsible for enforcement ordinance # 204. The Stockbridge Township Building Department is located at 125 S. Clinton in Downtown Stockbridge. Office hours are 9am to 12 Noon, Monday through Friday. Please feel free to call (517) 851-9362 for questions or concerns.

**The Stockbridge Township Building Department will not discriminate against any individual or group because of race, age, national origin, color, marital status, handicap or political beliefs.**





**Stockbridge Township Hall**

*P.O. Box 565 Stockbridge, MI 49285  
Phone:(517)851-9362,Fax:(517)851-7530*

## **Driveways Over 100 feet long**

**Private roads over 100 feet in length from the road right of way serving one single-family residence shall be constructed to the following standards. (Per. Stockbridge Township Zoning Ordinance (Article XIV, Section 14.36, and Page 97) that reads as follows:**

It is difficult to establish a positive set of specifications for driveways over 100 feet in length because of different existing soil conditions, however the following guidelines should be used:

- a) Minimum of twelve 12 foot wide top. (base should be a little wider)
- b) Minimum overhead clearance of twelve 12 feet in height.
- c) Alignment that provides direct and convenient accesses to all vehicles.

**Construction requirements:**

- a) Remove all topsoil to a depth of 8 inches or until a suitable hard base is reached.
- b) Refill (cut out area) with a minimum of 4 inches of good bank run sand/gravel mix.
- c) Top off the area with a minimum of 4 inches of processed road gravel.

**Note:** Property owners constructing driveways over 100 feet in length are to provide the Zoning Administrator with a true estimate (for the construction of the drive), signed by the installing contractor. Also must provide a check made out to the township for the estimated amount. (Unless the drive is constructed prior to issuing the zoning permit.)

**Inspections consist of three inspections:**

- 1) Removal of topsoil or material being cut out for the construction of the drive.
- 2) Refilling of the cut out are with bank run material to the depth of 4 inches.
- 3) The final consists of inspecting the finish drive. With a minimum top of 12 feet width consisting of 4 inches of processes road gravel.

**Private Roads:**

Roads, easements, right-of-ways, serving 2-4 homes 5-10 homes, and greater than 10 homes should refer to Stockbridge Road Ordinance 204. Roads serving >4 homes must be an "engineered" road as opposed to one built strictly by an excavator (<5 homes).

**Note: Driveway must receive final approval in order for the bond funds to be returned and certificate of occupancy be granted.**

**Driveway Inspector: Katrina Griffith (517) 851- 9362 Driveway Permit # \_\_\_\_\_**